



OFFICE OF THE GOVERNOR

KAY IVEY
GOVERNOR

STATE OF ALABAMA

DEPARTMENT OF LABOR

FITZGERALD WASHINGTON
SECRETARY OF LABOR

August 4, 2023

MEMORANDUM

TO: Elevator Inspectors/Elevator Inspection Companies

FROM: Edward Wiggins, Director/Chief Inspector
Inspections Division: Elevators/Boilers

SUBJECT: Elevator Violations/Recommendations

Inspectors:

We have been seeing a lot of inspection reports submitted to this office without any code reference associated with the violations noted on the report. Not only is this a requirement per ASME QEI, but it is also required by the Alabama Administrative Procedures that each one of you have reviewed and signed. It can also be beneficial to the customer and the service provider to ensure that the violations are properly corrected.

We can only enforce legitimate violations that can be substantiated by a code reference.

ASME QEI-1-2018

Standard for the Qualification of Elevator Inspectors

SECTION 2.2

DUTIES

(3) All Code deficiencies noted in the report shall include a reference to the applicable code and rule number(s)

When inspecting the conveyance, it is required be inspected to the code in effect at the time of installation.

Alabama Administrative Procedure does allow for recommendations to be noted on the inspection reports. Recommendations need to be clearly stated, because recommendations cannot be used to withhold certificates and cannot be issued on a Violation Notification Letter with a comply by date.

STATE OF ALABAMA

DEPARTMENT OF LABOR

Administrative Procedures State Licensed Elevator Inspectors

(9) Processing Inspection Reports, Violations, and Violation Notification Letters.

All violations and **recommendations** must be discussed during the exit interview with responsible persons before leaving a copy of the inspection report. If there are no violations **or recommendations**, then that should be indicated on the report.

Please make sure your reports meet the requirements of the Administrative Procedures, ASME QEI-1, Alabama Rules and Regulations and the Alabama Statute before submitting to this office. Any reports received with violations and no code reference will be returned to the inspector for correction prior to being processed. Any reports received with recommendations marked as certificate blocking will be returned to the inspector for correction.

Please double check your reports before submitting to this office.

If there are any questions or comments, please contact me:

Edward.Wiggins@labor.alabama.gov